

# Somerset Clubhouse Cleaning Checklist



Thank you for renting the Somerset Clubhouse for your event. In order to keep the clubhouse clean, we ask that you please complete the following check list after your event.

- Empty all trashcans & replace with clean bags.
- Place all trash outside in the receptacles. All trash must be in bags before putting them in trash bins.
- Clean out the refrigerator of all food and beverages.
- Wipe down all counters in the kitchen and main room.
- Sweep the kitchen, bathroom and foyer floors.
- Vacuum the carpet and spot treat immediately, if a spill occurs.
- Wipe down all appliances, including the inside of the microwave.
- Clean all sinks and toilets.
- Dust built-in shelves and counters.

Please sign below when this has been completed and return with the access key card to the clubhouse chair.

Signature \_\_\_\_\_ Date \_\_\_\_\_